
2.16.24 WY CoC Meeting Minutes

Approved on:

3.8.24

Board Chair Tracy Obert called the meeting to order at 830am with Quorum

In Attendance: Tracy Obert, Bobbie Neilsen, Tara Trenholm, Paul Wright, Sharie West, Karla McClaren, Dawn Dillinger, Guest Julie Eberbach

Not in Attendance: Wanda Koffler, Hope White, Fox, Anika Kelley

Approval of Minutes for 2.9.24

Tracy Obert called for a motion to approve minutes for 2.9.24, Paul Wright Motioned, Bobbie seconded, no discussion, minutes approved.

New and Ongoing Business

Reviewing the Charter for details on Alternate Board Members on hold for now- we will need to review prior to the June Membership Meeting and have any changes ready for the June General Membership meeting for a vote of the general members.

Letter to WHC/ICA requesting itemized accounting of Planning Grants for 2012/22- and the accounting of the undesignated funds WHC is holding that had been donated for the CoC, discussion on creating an MOU with WHC on how the remainder of those funds should be disbursed. *Bobbie Drafted an MOU to be sent out with the minutes of this meeting to be reviewed and edited as needed.

Conference attendance by a Board member to NHSDC (April) and/or NAEH (July)-hoping to send a few Board Members to each depending on funding available to cover expense. Tabled until we have the accounting from WHC/ICA CA.

NAIHC.net Tribal Partners- possibly Associate Members re: 500 maybe the planning grant can cover this table until we have the WHC/ICA CA accounting.

Welcome letter to New Board Members Draft- pending - Fox

TANIF Update/ Brad Hopkins response- Karla- no updates- will follow up next week.

Wy CoC Zoom Account- Tracy- without access to funds we are on hold with this.

ICA, Julie Eberbach joined the meeting for update on CA, 2021/22 Planning Grants, the transfer of the CA to ICA pending- per Stephanie with HUD, Molley, Grants manger with ICA, it is a slow moving process- Julie assured WY CoC Board that ICA will be following through on the scope of work of the CA, advised the CoC Board not to get in a hurry with Planning Grant funds to avoid any further delays – and any confusion as to who WHC or ICA should be drawing funds- until it is fully transferred with a clear paper trail- hopefully the funds with be retroactive once the CA transfer is finalized.

Further discussion on monthly reporting to WY CoC from CA- ICA once the transfer is complete- to avoid sending any un used planning grant funds back to HUD- as happened with the 2021

grant of \$1,000 with WHC being CA- which lead to the WY CoC asking for Itemized Accounting Reports going forward.

Continued discussion on NOFO, collaborating with PHA, Tribal affiliates, and building on the work we established during the prior NOFO Competition, Bobbi will continue with the excel spreadsheet with detailed goals on NOFO Topics as we have done in the past- it is an effective communications tool and worked out well.

ESG Activities-Karla McClaren

Discussion on ESG, NOFO , and how grants work with the CoC, Karla sharing a contract template with the CoC Board for reference. All participants' contracts for ESG funds are with the AG and still pending.

Committee Reports

NOFO Committee- CoC Board

Bobbie-Any project that was funded with the current NOFO is considered a renewal project and we can request letters of intent from them to apply in this new NOFO and we can do that before the NOFO drops because they don't have to have a budget. That would help speed up some things up versus waiting till the NOFO drops.

Bobbie Nielsen-I looked at the tool that was used in 22 and 23 and I'm really concerned on the performance part of that and it's really lacking in measuring performance for agencies and if this is going to be a competitive grant, which it is, we need to look at performance and if someone is not performing, do we reallocate their funds and we can't decide that unless we know performance.

So I would like us to have a committee or a couple people that look at this tool really go through it and part of my questions pertain to what documentation do provide to prove a response? Rather than asking a question with a yes or no answer. Performance would include data quality and comparison to System Performance measures as reported to HUD.

Discussion on monitoring. A different word to call this process since the CoC does not monitor or audit any CoC grants. The agencies are contracted with HUD directly and any monitoring or audits would be done by HUD. So as a CoC, we can help the agency insure the work is being done that was stated in the grant and look at continued HMIS data quality.

Discussed letter of intent from participates can go out anytime-

Tracy, Bobbie, Shari will start on this-

HMIS DATA pending monthly Meeting-Bobbie

Kaitlyn Poepsel- presenting- So today, talking to you about another federal report, this system performance measures this report opened from HUD a week or so ago and is due March 13th this year. I'll go into what it is, but basically today what I'm talking to you about is that HUD provides the option for all communities to resubmit data on the prior fiscal year and every community has to decide whether to resubmit or not for last year, in addition to submitting for this year.

And so today I'll be showing you data for it last year what we submitted last year, what would be resubmitted if we chose to and the data for this year. And then I'm happy to come back in few weeks after we submitted all of that to talk about looking at trends over time. More specifically, no.

Federally mandated reports help them assess the CoC's system performance, there are 7 elements to discuss that affect CoC's. This data comes directly from HMIS reports for the federal fiscal year, and as I said, you have the option to resubmit last year's DATA.

Right now we're running and sharing preliminary data, presenting it to you all for your review and approval and decision about resubmitting.

Further review of Graphs comparing 2023- DATA Elements to 2022, and explanations of the 6 data elements it shows.

CE- monthly meeting pending- Dawn- Over 50% of people's offices will be closed for Presidents Day- and the long awaited CE APR was fixed and ready last night. So on the 26th, there will be a coordinated into committee meeting to review the CE APR- and continue to talk about the map, attentional VI SPDAT discussion.

Membership and Outreach- Paul- rescheduled due to Presidents Day.

PIT- 2025 -

Homeless Advisory Council- Tracy – cancelled due to technical difficulties.

Website Committee – Dawn, Fox, Nika, Wanda- introduction to ONE Each- review of existing website- Nika and Fox have lots of ideas. Waiting for login information for each to start editing.

Federal Partners HMIS Committee- Shari, Wanda, Nika- pending meeting to address future funding of HMIS.

Quarterly Membership Meetings Committee/Itinerary

(March 20, June 11,12,13 In Person & Retreat ??, September 18th, December 18th)

March 20th, 9am- 11am Zoom- need meeting Invite here

- *Welcome Recap from WY CoC- What we've Learned)
- *National Alliance to End Homelessness Presentation
- *Q&A, Closing

June 11,12,13th Board Retreat and Membership Meeting Casper Itinerary

- Venue for Board Member Retreat-2-night hotel stay 6/11,12/24- out the 13th- Wanda-tabled.
- Venue for General Membership Meeting 6/13/24-Wanda-tabled.

Announcements and Events

Casper Pride 6/6-9, 2024

[Rendezvous — Wyoming Equality](#) August 7th-11th, 2024

<https://endhomelessness.org>

Please provide links and information for upcoming events you are aware of

Action Items for Next week-