
2.9.24 WY CoC Meeting Minutes

Location: [Click here to join the meeting](#)
Microsoft Teams Meeting ID: 220 113 495 324
Passcode: w23SCT

Time: 8:30am Approved on 2.16.24

Board Chair Tracy Obert called to order a meeting of the WY CoC Board Members on Friday, 2/9/24 at 8:31am with a quorum.

In attendance are Tracy Obert, Bobbie Neilsen, Karla McClaren, Dawn Dillinger, Wanda Koffler, Shari West, Paul Wright, Tara Trenholm, Fox, Anika Kelley,

Not in Attendance: Hope White

I. Approval of Minutes – Bobbie Neilsen motioned to approve minutes from 2.2.24, Shari West 2nd, no discussion, minutes approved.

II. New/On Going Business

Board Chair Tracy Obert motioned for a Vote on developing a policy for HMIS Participating Agencies to contribute to the use of HMIS beyond licensing fees- opening funding that could go out to new projects around the State.

Wanda Koffler 2nd the motion, Bobbie Neilsen, HMIS Lead recused herself from the vote - discussion on forming a committee of non-participating agencies to draft the policy with input of all Board Members- vote passed- committee members Anika Kelley, Wanda Koffler, Shari West.

Board Development Strategy /Review Charter for details on Alternate Board Members- Tabled for June 2024 Membership Meeting

Karla, Letter requesting ICA to provide an itemized balance of current Planning Grant- with a request for a Monthly Report to be provided in writing to the WY CoC. Will need to be submitted to the board for Review.

Bobbie sending request an update of the amount of funds held by the WHC. 2021, 2022 Planning Grant funds and if they have access or does ICA have access.

Update on HMIS shortfall and the status of 2023 NOFO Bonus grant. Sandy Wilson reached out to Denver Field office to see when the bonus grant can be executed- waiting for response.

Conference attendance by a Board member to NHSDC (April) and/or NEAH (July)-hoping to send a few Board Members to each depending on funding available to cover expense.

Discussion on the form letter that Tracy/Bobbie drafted for a Welcome Letter for New Board Members- Bard members agreed that it needed more finesse-Fox is going to edit it and make it more welcoming based on other welcome letters she has received.

Discussion on continued efforts to connect with a Public Housing Authority within the State of Wyoming- Karla will reach out in Cheyenne Area- Hope White has left the ESHA- but will continue with the WY CoC Board as Tribal Liaison, her input is invaluable to our State.

Tracy Obert spoke with Mickey from the Self-Help Center out of Casper about returning to the WY CoC Board- sending her an application.

Karla McClaren also has an individual from P& P out of Casper that might be interested in WY CoC Board membership as Law Enforcement Representation. Sending Applications.

III. Tribal Liaison & Collaboration Update- Hope White-tabled.

IV. Guest Speaker- Julie Eberbach, ICA- NOFO Update

Introduction and discussion on who Julie is and how she participated in the Notice Of Funding Opportunity, NOFO, for New Board Members.

Short review of the competition applications submitted, we are awarded, we just don't have the detailed scoring on the application for review.

Discussion on CA transfer from WHC to ICA, how that is in process and should be completed at this time- Julie reassured the Wy CoC Board that ICA will function as the CA as the process is finalized and is going to take care of the deadline for registration with ESnapS.

Julie will be out of the office early March, however until ICA as the CA has access to grant funds we are on hold for access to funds. Molly, ICA Grants Manager, is watching Elocks for notice of funding available.

Julie advised against over-complicating matters with Stephanie, HUD Denver Field Office TA, as she has indicated that all requested documents from all parties have been submitted and out of her hands at this time.

Julie will be participating in this year's NOFO process as a member of ICA staff so the WY CoC Board will not need an independent consultant, thus saving the Board funds that can be allocated elsewhere.

V. Guest Speaker- Kaitlyn Poepsel, HMIS- LSA Report. (Longitudinal Systems Analysis) Federal Report.

The report comes directly from HMIS based on a year of DATA. Client based Demographics collected in HMIS, such as chronic homeless history, Domestic Violence, Fleeing DV, etc. HUD uses the LSA to inform their annual homeless assessment report submitted to Congress. Two hard Release areas are the PIT, Point In Time Count of Unsheltered around the State, and the LSA Report. We are in the process of comparing error notices and all CoC's go through this process to send reliable and accurate information to HUD, State and Local officials for planning purposes.

Discussion on Participating Agencies dropping the use of HMIS reflects poorly on our Statewide STATS.

Further Board Discussion on obtaining DATA from areas around the State from agencies not utilizing HMIS and building relationships with those agencies for future information sharing.

VI. ESG Update- Karla –ESG applications approved as the awarded funds go out they are retroactive to 1.1.24. Hoping to get the Matching Funds by July, however still waiting to hear on that.

- a. researching DFS-TANIF funds/tabled for next meeting.
- b. reach out to Brad Hopkins / collaborative reporting on Unsheltered around the State. Emailed pending response.
- c. Response from WHC/ICA on current planning Grant Funds (who do we request funds from for a WY CoC Zoom Account) Bobbie sent email to Sabrina with WHC for grant totals-

VII. Committee Reports

HMIS/DATA-Bobbie- see Kaitlyn Poepsel LSA Report

CE-Dawn- monthly meeting pending.

Membership & Outreach- Paul – 2.19.24 pending

PIT- Karla/Bobbie - 81 unsheltered reported in portal this year, last year was 53, and 2022 we had 101.

HAC- Homeless Advisory Council- Tracy Lived Experience Vido Project underway. Going to Zoom Meetings instead of Teams to see if that is more user friendly- We had our first request for a letter supporting Jessica Sayers with the Unaccompanied Student Initiative for a grant application, Tracy sent that out. Congratulations to Fox for being invited to sit on their Youth Advisory Board as well.

Website Committee- Secure Storage? Late email to ONE Each- they are out of the office- Dawn will set a team meeting this week for committee members Dawn, Fox, Anika, Wanda

Quarterly Membership Meetings Committee/Itinerary

(March 20, June 11,12,13 In Person & Retreat ??, September 18th, December 18th)

March 20th, 9am- 11am Zoom- need meeting Invite here

*Welcome Recap from WY CoC- What we've Learned)

*National Alliance to End Homelessness Presentation

*WHC Presentation

? Tribble Partners Overview??? Ask Hope White for Input here?

*Q&A, Closing

June 11,12,13th Board Retreat and Membership Meeting Casper Itinerary

- Venue for Board Member Retreat-2-night hotel stay 6/11,12/24- out the 13th- Wanda
- Venue for General Membership Meeting 6/13/24-Wanda

VIII. Announcements and Events

Casper Pride 6/6-9, 2024

[Rendezvous – Wyoming Equality](#) August 7th-11th, 2024

<https://endhomelessness.org>

Please provide links and information for upcoming events you are aware of

IX. Action Items for Next Meeting: