9/19/2025 CoC Minutes

I. Attendance

Present: Bobbie Nielson, Shari West, Anna Edwards Paul Wright, Dawn Dillinger, Julie Eberbach, Karla McClaren, Micki Jaramillo

Excused: Wanda Koffler, Tracy Obert

II. Guests

None

III. Approval of Minutes 9/5/2025

Motion: Paul Wright moved to approve the meeting, seconded by Shari West and carried unanimously. With Bobbie correcting the spelling of her name from Neilson to Nielson.

IV. New and Ongoing Business

New Business:

Anna presented the budget amount of $20,050.59 as of August 31, 2025. Approximately $2,000 remains in the travel and stipend category. Carla's missed trip means some funds remain unused; potential reallocation will be discussed later.

- A new planning grant begins in December 2025. Estimated amount: Approximately $89,000, which is an increase over the previous cycle. The grant has already been awarded and is secured in LOCCS, meaning funds are available and not pending approval. In the event of a government shutdown, drawdowns should remain possible through December. If operations are not underway by December, broader concerns may arise.

  The current budget appears to run through February 2026. Julie confirmed that the grants will overlap, and this is expected. No urgency to spend funds before the new grant begins. Planning grants are standalone in HUD's system and are not renewals of previous grants.

The budget that was sent to her by Molly at ICA was not in the correct format, Julie pointed out. The totals were correct, but the template was wrong. Julie asked Molly for the correct template, and it was received by the end of the meeting

Ongoing Business:

- Review of CoC Builds grant. Anna stated that Wyoming di not put forward a CoC builds because Comea did not meet the new criteria. There is a lawsuit not and an injunction ongoing and we will revisit when we have clear guidelines.

- Review of goals from the retreat. Discussion was help on the website and updates and changes we wanted to make. Anna did a technical review of the website with Zach. The membership will be updated as changes are made. There is some cost to change the current template. Dawn and Anna will continue to work on the website and keep the board informed.

- Review of the regional map of Wyoming and how we would like to divide regions. Shari, Dawn and Karla will meet and present a map at the next meeting. Paul shared the VOA map for some reference. All were in agreement that the Tribes should have their own region.

- A letter was sent to Kelly Wessels and no further feedback was received.

  Tara resigned from the board this week, reducing the board to six active members.
  Recruitment is now a priority.
  Ann Clemens has expressed interest; follow-up is planned.
  An email was sent to the membership requesting board applicants.
  Yes House: Bobbie reported that their contact intends to submit an application.
  Tribal Representation:
  The tribe previously indicated interest in appointing a board member.
  Anna has been following up with Anita and the tribal liaison (name pending).
  Anna and Tracy invited a potential candidate from the reservation (possibly Eastern Shoshone) who participated in congressional meetings. His name will be confirmed.
  Outreach to Northern Arapaho contacts is ongoing, though no meetings have been set yet.

- Sweetwater Family Resource Center will review the MOU and get it signed if no corrections need to be made.

- Project Monitoring Update:

  Due to scheduling conflicts, several monitoring reviews were rescheduled:

- **CAPNC**: Week of October 13
- **CCS**: Week of October 27
- **YES House**: Week of November 3 (moved up)
- **ICA**: Rescheduled to December 8 due to staff availability (vacation/medical leave)

Anna will send an updated email to ICA, as others have already been notified.
Yes House is actively preparing materials and coordinating meeting dates; Anna will follow up with Kelly and Michael (CCS) to finalize logistics.
Monitoring group will confirm meeting times with Yes House this week.

V. Call for Committee Reposts

Committee participation has waned; a refresh is needed to confirm purpose and membership.
Youth Committee: Last meeting was missed; Christy and Tara expressed interest in continuing.
Victim Services: Proposed joint meetings with Youth Committee to ensure collaboration.
GAPS Committee: Considered complete; follow-up work remains.
Governance Committee: Paused until next year; foundational documents are in place.
HMIS Committee: Actively meeting; last meeting minutes were not attached and will be included in the next packet.
PIT Committee: Needs to be rebuilt; Anna is reaching out to annual meeting contacts.
Youth, Victim Services, and Tribal Relations Committees: Developed previously; need to assess continuation, potential combination, and recruitment.
Coordinated Entry Committee: Active; meets fourth Monday of each month. Dawn will provide updates.
Onboarding Membership Committee: Functions as needed.
Monitoring Committee: Meets seasonally or as needed; minutes will be included in next packet.
Executive Committee: Meets informally to review agendas; functions as needed.

NOFO & HUD Updates:

No new information on NOFO release or changes; updates are pending.

HUD reviews HMIS data standards each October.

Discussion included whether to retain, revise, or retire data elements.
Sexual orientation and gender identity fields have already been removed from current assessments per prior decision.

Awaiting official HUD guidance on further data standard changes.

HMIS & HUD Updates:

- **Data Standards Delay**:
  - Traditionally, HUD data standards go into effect October 1.
  - This year, implementation is delayed pending final approval and documentation.
  - WellSky, the vendor, will not release system changes until official guidance is received to avoid repeated revisions.
  - All updates are currently on hold.
- **HMIS Recertification**:
  - Annual recertification for HMIS licenses (privacy, security, data standards) is postponed until official standards are released.
  - Expected timeline: Possibly December.
  - Recertification remains a requirement and will be completed once standards are finalized.
- **WellSky System Update**:
  - WellSky announced readiness to implement upgrades by October 1.
  - HUD has given a green light via the HUD Data Lab.
  - However, documentation will not be available prior to implementation due to ongoing 508 legal review.
  - COCs will not have access to finalized documents before the effective date.
- **HUD Advocacy & NOFO Discussion**:
  - Julie participated in the National Alliance on Homelessness Virtual Day on the Hill.
  - Key messages to legislators:
    - Fully fund HUD programs at recommended levels.
    - Urge HUD to honor the approved two-year NOFO cycle and delay new NOFO issuance until late 2026.
  - Feedback from legislators was generally supportive, though outcomes remain uncertain.
  - A short-term federal spending bill passed in the House, extending funding through November 21.
  - Senate approval is uncertain due to vote thresholds and upcoming recess for Rosh Hashanah.
  - Grants currently in LOCCS are secure and not at risk during a potential shutdown.
  - Any new grant starts or ends requiring HUD staff interaction could be delayed if a shutdown occurs.

In-Kind Match Tracking:

Anna presented preliminary in-kind match calculations via Excel.

- Includes board member meeting attendance, preparation time, and annual meeting participation.
- Current total: **$15,135**
- Target: **$21,225**

Gap: Approximately **$6,000**, expected to close with additional data and costs. Mileage and other annual meeting costs will be added.

Anna will share the spreadsheet via Teams for board members to review and adjust their hours. Free meeting room use may qualify as in-kind; Anna will verify eligibility and add if appropriate.

ESG Update:

- Karla stated the **grant agreement was received and signed** this week, providing a sense of security moving forward. The award amount includes a **slight increase of approximately $500** over last year. The **state match remains unchanged**, ensuring continued support. Looking ahead to FY27, funding levels are uncertain but current commitments are stable.

VI. Public comments (if Applicable)

None

VII. Announcements and Events

The next CoC meeting is scheduled for October 3rd, at 8:30 am.

The meeting was adjourned at 10:11 am by the Chair.