
1/9/2026 CoC Minutes

Date: January 9, 2026

Location: Zoom

Time: 8:30 a.m.

I. Attendance

Present: Bobbie Nielsen, Anna Edwards, Tracy Obert, Wanda, Paul Wright, Kayla Braaton, Shari West, Dawn Dillinger, Karla McClaren
Absent:

II. Guests

None

III. Approval of Minutes - 12/19/2025

Motion: Approve the December 19, 2025 minutes

- **Motion:** Tracy Obert
- **Second:** Paul Wright
- **Vote:** Motion carried unanimously

IV. New and Ongoing Business

New Business

1. Board Member Applications

Anna presented two applications:

Taylor Jones - BOCES 5

- BOCES 5 serves youth with learning, behavioral, and developmental needs and also provides housing.

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- They expressed strong interest in collaboration, especially around YHDP.
 - Taylor was recommended by BOCES leadership.
 - Anna noted strong alignment with CoC mission.

Jessica Sayers – Community Action of Laramie County

- Former Director of the Unaccompanied Student Initiative.
- Highly engaged in PIT Count and CoC activities.
- Bobbie and John have worked with her previously and spoke highly of her experience and enthusiasm.

Motions:

- **Approve Taylor Jones**
 - Motion: Tracy Obert
 - Second: Wanda
 - Vote: Passed unanimously
- **Approve Jessica Sayers**
 - Motion: Bobbie Nielsen
 - Second: Tracy Obert
 - **Motion:** Submit a status-quo renewal package
 - Motion: Tracy Obert
 - Second: Wanda
 - Vote: Passed unanimously
 - **2. PIT Count – Standardizing Annual Date**

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- Bobbie reported confusion in communities scheduling PIT events before sundown.
 - **Discussion:**
 - PIT surveys cannot begin until **after sundown** on PIT night.
 - Cheyenne and Casper had scheduled daytime events.
 - HUD requires the entire CoC to use the same PIT date/timeframe.
 - Dawn suggested emphasizing “overnight hours” instead of “sundown.”
 - PIT has traditionally been on a Wednesday.
 - Anna will update the website and publish future PIT dates.
 - **Motion:** PIT Count will always occur on the **last Wednesday of January**, from **sundown to sunup**, moving forward
 - Motion: Tracy Obert
 - Second: Paul Wright
 - Vote: Passed unanimously
 - **3. Volunteer Match Documentation**
 - **Discussion:**
 - Board members should review and update volunteer hours for October–December.
 - Monitoring hours (Carla, Wanda, Shari) must be included.
 - Bobbie’s hours cannot be counted due to HUD funding.
 - Current match shortfall: **\$1,215**, expected to be resolved with monitoring hours.

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- Anna will resend the Excel link.
 - Vote: Passed unanimously

Anna will notify both new members and send conflict-of-interest forms.

2. NHSDC Conference - April 13-15, 2026 (Albuquerque)

Discussion:

- NHSDC is a valuable conference for understanding CoC data, national trends, and networking.
- Workforce Services may cover 60% of costs; CoC funds could cover the remainder.
- Multiple board members may apply.
- Karla shared positive experiences traveling with Bobbie and Dawn.
- Tracy suggested officers and Anna would benefit most.
- Anna may not attend due to an ICA directors' meeting the following week and family commitments.
- October NHSDC in Cleveland is an alternative.

No motion required.

Ongoing Business

1. FY2025-26 NOFO Update

Anna reviewed HUD's notice indicating a **status-quo renewal** process.

Discussion:

- Status-quo applications may be processed earlier.
- Priority ranking is still required; existing rankings may be reused.
- Uncertainty remains about whether rescoring is required.

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- DV Bonus renewal (CCS) is a gray area due to HUD's prior cancellation of the 2024 award.
 - Messaging will be needed for agencies that prepared new applications.
 - Tracy and Bobbie agreed reallocation is not feasible this year.

4. ESG Program Update (Karla)

Discussion:

- Karla will remain in her role through March.
- All Q3 reports submitted on time; Q4 on track.
- FY2026 contracts are ready and stable.
- ESG funding levels remain consistent.
- Karla will send Bobbie the list of funded activities per agency.

No motion required.

5. LSA Submission

Discussion:

- Bobbie reported the LSA was submitted early and accepted by HUD.
- Provider data quality has improved significantly.

No motion required.

V. Committee Reports

No committee reports were presented during this meeting.

VI. Public Comments

None

VII. Announcements and Events

Next Board Meeting: January 16, 2026 - 8:30 a.m. (Zoom)