



2026 Review, Scoring, Ranking Procedures

Approved by CoC Board of Directors June 26, 2026

Background

These Review, Scoring, and Ranking Procedures apply to the FY 2026 HUD Notice of Funding Opportunity (NOFO) and are intended to ensure a fair, transparent, and data-driven process for evaluating renewal, new, and reallocated projects.

The Wyoming Continuum of Care's Rank and Review Committee exists to advance the CoC's mission to prevent homelessness, reduce the duration and impact of homelessness, and reduce returns to homelessness by evaluating projects using objective, data-driven, and standardized scoring methodologies.

The CoC will evaluate and rank all projects based on the extent to which they improve overall system performance, including:

- Reduction in homelessness
- Reduction in unsheltered homelessness
- Reduction in new entries into homelessness (system inflow)
- Increases in housing stability and self-sufficiency

Budget totals for approved projects may be adjusted based on available funding.

Standardized Scoring Framework

To ensure alignment with HUD NOFO requirements and to promote consistency, transparency, and fairness in the evaluation process, the Wyoming CoC utilizes standardized scoring matrices for both renewal and new project applications.

The Wyoming CoC utilizes standardized scoring matrices assigning a maximum of **130 points total** to each project, consistent with approved scoring matrices.

Scoring tools will be published with the local competition and used consistently by all reviewers.

All projects will be scored independently by at least three reviewers, and the final score will be the average of all reviewer scores. Renewal scoring will rely heavily on HMIS and System Performance data.

Scoring is structured to ensure compliance with HUD requirements, with at least fifty percent of the total score based on objective criteria and at least twenty-five percent based on system performance measures. Scoring tools evaluate each project's contribution to reducing homelessness, reducing returns to homelessness, and reducing unsheltered homelessness, as well as reducing first-time homelessness (system inflow) and improving overall housing outcomes and system flow.

Members of the Review and Rank Committee

Members must have knowledge of homelessness and human services and must not have any real or perceived conflict of interest with any applicant. All members are required to sign a Conflict-of-Interest form prior to participation and must recuse themselves from scoring any application where a conflict exists. The Committee will include at least one individual with lived experience of homelessness. Members of the Review and Rating Committee may not be board members, staff, employees, volunteers, contractors, or representatives of any organization submitting an application for funding.

Submission of Project Applications

Applicants must submit a complete local application to the Wyoming CoC via email to anna.edwards@wycoc.org no later than July 20, 2026, at 4:00 PM MST, using the application form provided by the CoC. Applications received after this deadline will not be accepted or scored.

Following the completion of the local review, applicants selected for inclusion in the CoC's consolidated application must enter their project information into e-snaps and submit their final application no later than August 24, 2026, at 4:00 PM MST.

Failure to submit a complete application by either deadline will result in the project being excluded from the CoC's final funding application to HUD.

Evaluation of Renewal Projects

Renewal projects are evaluated annually for performance, financial utilization, and alignment with CoC priorities and are subject to reallocation if underperforming.

Evaluation of renewal projects includes the extent to which each project contributes to reductions in unsheltered homelessness and reductions in new entries into homelessness, in addition to reducing the length of time individuals remain homeless and preventing returns to homelessness.

Renewal Project Scoring Matrix (130 Points Total)

Renewal projects are scored using standardized tools totaling 130 points, incorporating system performance, program outcomes, and project quality and design.

Section	Measure	Points	Description
System Performance	Data Quality	8	HMIS completeness and accuracy
System Performance	Length of Time Homeless	8	Includes reduction and contribution to system flow
System Performance	Returns to Homelessness (CoC)	10	Compared to CoC performance
System Performance	Income & Employment Growth	8	System-level income improvement
System Performance	Utilization Rate	6	Bed/unit utilization
System Performance	CoC Participation	5	Coordinated Entry and system coordination
System Performance	Administrative Performance	5	Spenddown and grant management
System Performance	Contribution to Reduction in Unsheltered Homelessness	5	System-level impact
Program Outcomes	Housing Retention	15	% remaining housed
Program Outcomes	Exits to Permanent Housing	10	% exiting to PH
Program Outcomes	Returns to Homelessness (Project)	10	Project-level returns
Program Outcomes	Income Growth (Project Level)	10	Participant income increase
Program Outcomes	Service Effectiveness	5	Timeliness and outcomes
Project Quality & Design	Target Population Alignment	6	Serves intended population
Project Quality & Design	Supportive Services Model	6	Quality and consistency
Project Quality & Design	Housing Model Fit	5	Appropriate intervention

Section	Measure	Points	Description
Project Quality & Design	Cost Effectiveness	5	Cost versus outcomes
Project Quality & Design	Mainstream Resource Access	4	Connection to benefits
Project Quality & Design	Participant Engagement & Self-Sufficiency	4	Replaces Housing First language

Evaluation of New Projects

The Review and Rank Committee evaluates new project applications based on alignment with HUD priorities, community need, and measurable system impact.

To ensure equitable access to the limited CoC resources available to Wyoming, new project requests are limited to budgets of **\$150,000 or less**. This cap helps distribute funding across communities and supports a broader range of projects statewide, rather than concentrating resources within a single large organization. The goal is to make sure every region has a fair opportunity to address homelessness based on local needs.

The CoC reserves the right to request budget modifications from successful applicants if additional funding becomes available or if final HUD funding allocations differ from estimates.

All new project applications must clearly demonstrate how the proposed project will measurably contribute to reductions in homelessness, reductions in unsheltered homelessness, and reductions in new entries into homelessness, in addition to improving participant outcomes.

Within the System Performance portion of the New Project Scoring Matrix, projects are evaluated on their ability to demonstrate a clear and measurable impact on homelessness reduction, including unsheltered homelessness and first-time homelessness, along with reducing returns to homelessness and shortening the length of time individuals experience homelessness.

New Project Scoring Matrix (130 Points Total)

Applicants must clearly demonstrate how their project will prioritize individuals with the highest needs and contribute to system-wide performance improvements.

Section	Measure	Points	Description
Agency Capacity	Federal Grant Experience	7	Demonstrated success managing federal grants

Section	Measure	Points	Description
Agency Capacity	Leveraging Funds	7	Ability to combine funding sources
Agency Capacity	Financial Management	6	Strong fiscal controls
Project Design	Overall Design	10	Clarity and quality of design
Project Design	Timeline/Readiness	5	Implementation readiness
Project Design	Coordinated Entry Participation	5	CE alignment
Project Design	Feasibility	5	Ability to execute
System Performance	Improves System Performance	12	Must include reduction in homelessness, unsheltered homelessness, and first-time homelessness
System Performance	Self-Sufficiency	8	Income and independence
System Performance	Returns Reduction	7	Reduces recidivism
System Performance	Length of Time Homeless	8	Time to housing
Population & Services	Housing Stability Plan	8	Long-term retention plan
Population & Services	Service Coordination	6	Partnerships and coordination
Population & Services	Supportive Services	6	Quality of services
Population & Services	Population Targeting	5	Focus on high-need populations
Budget	Budget Clarity	7	Clear and justified budget within the \$150,000 cap
Budget	Match Compliance	4	Meets match requirements

Section	Measure	Points	Description
Budget	Cost Effectiveness	4	Efficient use of funds
Strategic Priorities	Unsheltered Focus	4	Targets unsheltered populations
Strategic Priorities	Treatment/Recovery	3	Behavioral health services
Strategic Priorities	Public Safety	2	Community impact
Strategic Priorities	Innovation	1	New approaches

Equity and Disparities Analysis

The Wyoming CoC is committed to ensuring non-discriminatory access to services for all eligible participants in compliance with federal civil rights and fair housing laws. Projects are evaluated on their ability to provide equitable access to services, remove barriers to participation, and ensure fair and consistent access across all populations.

The CoC does not use racial preferences or quotas in scoring or funding decisions.

Reallocation

Reallocation decisions are informed by scoring outcomes, system needs, and HUD priorities. Renewal projects may be considered for partial or full reallocation if they demonstrate low performance, significant underspending, or no longer align with community priorities.

Funds made available through reallocation will be directed toward projects that address critical service gaps, prioritize the most vulnerable populations, and strengthen overall system performance.

Project Ranking

All projects will be ranked in order based on their final averaged score. Renewal and new projects will be combined into a single ranked list.

While ranking is primarily score-driven, the Review and Rank Committee may make limited adjustments to ensure alignment with system priorities and HUD requirements. Any adjustment to a project's

position must be documented in writing, must clearly describe the rationale, and may not exceed five ranking positions without explicit approval from the CoC Board.

Final ranking will reflect not only project-level performance but also the extent to which each project contributes to overall system outcomes, including reductions in unsheltered homelessness and improvements in system flow and inflow reduction.

Adjustments to ranking may be made to address system priorities and must be documented, justified, and aligned with HUD requirements.

Tiering

Projects will be assigned to Tier 1 or Tier 2 in accordance with HUD guidance. Tiering decisions will consider project performance, score ranking, and risk to the CoC's overall application.

Projects with strong performance and alignment will be placed in Tier 1, while lower-performing or higher-risk projects may be placed in Tier 2. Tiering decisions are based on project performance, risk assessment, and the project's contribution to system-wide performance outcomes.

HMIS and Coordinated Entry Projects

HMIS and Coordinated Entry projects will continue to be recognized as critical system infrastructure. These projects will be evaluated separately but will typically be placed at the bottom of Tier 1 to ensure continued operation.

Scoring Procedures

All scoring will be conducted independently by assigned reviewers using the standardized scoring tools. A minimum of three reviewers will score each project to ensure fairness and consistency. Any reviewer with a conflict of interest must recuse themselves.

Board Approval and Transparency

The final ranking list, including scores and funding recommendations, will be submitted to the CoC Board of Directors for approval. Following approval, the results will be posted publicly, and applicants will be notified of their ranking prior to submission to HUD.

All applicants will be notified of their application status, including acceptance, rejection, and final ranking, prior to submission to HUD.

Appeals and Grievances

Applicants may appeal the outcome of the local competition in accordance with HUD Continuum of Care Program requirements. Appeals are limited to concerns related to scoring errors, mathematical or

calculation errors, and procedural inconsistencies, including failure to follow the CoC's established Review, Scoring, and Ranking Procedures. Appeals may not be used to dispute the subjective judgment of reviewers or to request reconsideration based solely on disagreement with scoring outcomes.

All appeals must be submitted in writing and must clearly state the basis for the appeal, including specific references to scoring criteria, documentation, or procedural concerns. Supporting documentation must be included at the time of submission.

Appeals must be received no later than **August 10 at 4:00 PM MST** and must be submitted electronically to anna.edwards@wycoc.org. Appeals will only be considered if they are received within the stated timeframe and meet the criteria outlined in this policy. Appeals will be reviewed by the Board on August 11th and posted to the CoC website that same day.

Upon receipt of an appeal, the CoC will review the submission to determine whether a scoring or procedural error occurred. Appeals will be reviewed by members of the CoC Board of Directors. Any Board member with a real or perceived conflict of interest related to the project under appeal must recuse themselves from the review and decision-making process.

Applicants will be notified in writing of the outcome of the appeal on August 11 by 5 PM of the final ranking to HUD. Decisions on appeals are final.

This process complies with HUD requirements to provide applicants with the opportunity to appeal ranking decisions prior to submission of the consolidated application.